

SEPTEMBER MEETING AGENDA



Beverly School PTO Executive Board 2016-2017:

Jenni Fulop, President | **Sarah Carter**, Vice President | **Valerie Webb**, Secretary | **Carrie Burk & Nicole Cherry**, Co-Ways & Means | **Dana Quick**, Parliamentarian | **Stephanie Milem-Grant**, Treasurer | **Julia Huguelet**, Communications Coordinator | **Ally Zmuda**, Past President | **Amy Whaley, Heidi Sitzenstock, & Amy Lamberger**, Teacher Representatives | **Matthew Rowley**, Principal | **Christine Coleman**, Assistant Principal

Date / Time: 9/12/2016 6:30 PM **Location:** Beverly School Cafeteria

Meeting called by: Jenni Fulop
Type of meeting: PTO General Meeting
Secretary: Valerie Webb
Parliamentarian: Dana Quick

Attendees: Meeting is open to the public. All Beverly parents & staff are invited to attend. You need to be a member to make a motion, debate, or vote.

Please Read: May 2016 Minutes, End of Year Treasurer Report, 2016-2017 Proposed Budget.

Agenda Items

| | | | |
|--------------------------|---|--|--------|
| <input type="checkbox"/> | Call to Order | Jenni Fulop | 3 min |
| | o Pledge of Allegiance | | |
| | o Beverly PTO Meeting Procedure | <u>Meeting Procedure:</u> Dana Quick | |
| <input type="checkbox"/> | May 2016 Meeting Minutes Approval | Jenni Fulop | 5 min |
| <input type="checkbox"/> | Principal Report | Matt Rowley | 10 min |
| <input type="checkbox"/> | President Report | | |
| | o 2016-2017 Executive Board Introductions | | |
| | o Volunteer Opportunities | | |
| | o IRS update | Jenni Fulop | 5 min |
| <input type="checkbox"/> | Financial Report | | |
| | o Approve May/June Ledger | | |
| | o Audit result for year-end | | |
| | o 2016-2017 Proposed Budget Motion & Vote | Stephanie Grant | 8 min |
| <input type="checkbox"/> | Vice President Report | Sarah Carter | 2 min |
| <input type="checkbox"/> | Ways & Means Report | | |
| | o Upcoming Fundraisers: Box Tops, Labels for Education | | |
| | o Fun Walk Update | | |
| | o Spirit Wear (Chair: Monica Rizzo-Quick & Stephanie Rizzo) | | |
| | o Restaurant Nights | Carrie Burk & Nicole Cherry | 7 min |
| <input type="checkbox"/> | Teacher Representative Report | | |
| | o Primary: Mrs. Amy Lamberger | | |
| | o Intermediate: Mrs. Amy Whaley | | |
| | o Junior High: Mrs. Heidi Sitzenstock | Mrs. Whaley, Mrs. Sitzenstock & Mrs. Lamberger | 5 min |
| <input type="checkbox"/> | Athletics Report | Nichole Miller | 5 min |
| <input type="checkbox"/> | Past President Report | Ally Zmuda | 3 min |
| <input type="checkbox"/> | New Business | | |
| | o Nominations from the floor: Athletics Coordinator | Jenni Fulop | 8 min |
| <input type="checkbox"/> | Announcements: | | |
| | Next meeting will be held on Monday, October 3, 2016 | Jenni Fulop | |
| <input type="checkbox"/> | Meeting Adjourned | Jenni Fulop | 1 min |

Resources: www.BeverlyPTO.org