

Beverly PTO Board Minutes August 5, 2015

Meeting - Heatherdowns Library 6:00 PM

Goals for this year

Keep meetings to 1 hour. Plan meetings to limit discussion/comments to 3 minutes.

To record meetings as option to keep better records.

Promote positivity and foster relationship between parents and administration.

Jobs-Treasurer-

Michele ok to maintain ledger with no account access.

Election for treasurer will occur at 1st meeting

Audit not yet complete but to be completed soon

Discussion to consider transfer to new bank to reduce fees. Charter One/Citizens present bank consider transferring to 5/3rd Bank or Huntington. Must be within 5 miles of school

Secretary- LaTanya

Record motions and votes. Record motions passed or failed.

Discussed rules regarding membership and qualifications for membership.

Ways & Means Committee – Matt & Christy

Must inform office of fundraisers.

Discussed Marco's Nights vs. monthly restaurant nights.

Introduce new ideas this year.

Fun Walk – Carrie Burk & Rory Reagan are chairing again. Have sent out sponsor letters.

Spirit Wear – Monica will chair this committee. Clearance sale for old Fun Walk T-shirts.

Dana-Parliamentarian

By-laws revamp and strict enforcement of time. Will hold several meetings over the year for by-laws.

Outstanding budget items-

Bussing invoices-library invoices

Boxtops-no final submission from Selena. Michelle & Ally counted these – now submitted.

Outdoor project-not complete, awaiting tables. Still owe TPS, will check amount.

Camp \$1800 to be reimbursed by TPS for half of camp bus because of an error from transportation department. \$1800 still owed from us for our portion.

Spirit ware needs new cart for selling items. A motion made to approve up to \$150 cart. Motion 2nded. Motion carried. Purchase of \$150 cart for Spirit ware approved.

Motion \$200 for Coffee and Kleenex, Motion 2nded. Motion carried. Purchase approved.

Board vacancies- Vice President due to Selena leaving Beverly and Communications Director new position. Will need to fill at 1st meeting.

\$5 membership fee.

Motion to adjourn-Motion 2nded, Motion carried.